

## RIVER GROVE STRATEGIC PLANNING OUTLINE

### Timeline

- **October:** kick-off meeting with Parent Advisory Committee, teachers, staff and volunteers
- **October – December:** subcommittees form, meet 2-3 times and develop plan components
  - If needed, surveys and/or interviews may be conducted during this time to gather additional input or seek feedback from under-represented stakeholders
- **January 21 & February 18:** subcommittee plans presented to board for initial review
  - Revise as needed and compile into comprehensive plan
- **March:** public meeting #2 – present draft plan for comment
  - Revise as needed
- **April 21:** final plan presented to board for approval
  - This could be pushed back to May 19 if more time is needed

### Subcommittees:

- **Learning program:** What do we do well? Where are there opportunities for improvement? How do we evaluate success? What strategies and programs will we use to achieve our learning goals? Should we continue to use a teacher-powered model, and if so, what does that look like? How does our curriculum and programming support other goals outlined in the school's mission and vision? (and should this vision be revised?) What special programs do we want to continue, further develop, or initiate at the school? (ie. band and orchestra; foreign languages; environmental ed, etc.)
- **Facilities and long-range growth:** What's working? Where are there opportunities for improvement? What is our long-range vision (5yr and 10yr)? Sections per grade? Middle school? If we decide to grow, can we do so at the current location? What additional facilities will be needed if we grow and how will those additions be funded?
- **Parent and community engagement:** Includes communications, volunteerism, fundraising. What's working? Where are there opportunities for improvement?

### Additional info needed for subcommittees:

- Input from 2017 and 2018 school surveys
- Enrollment data and trends
- Budget
- Projected costs for facilities purchase, upgrades, etc.
- MCE scores
- Examples of evaluation models from other schools
- Outline of current curriculum model at Grove
- Committee members encouraged to bring in data from education research and case studies

### **Kick-off meeting:**

- October (possible dates = Oct. 6, Oct. 27 (Sunday afternoons) or Oct. 7 or Oct 21 (Monday evenings))
  - 1hr 45min
  - Need: childcare + food
  - Materials: large sticky-pads paper; markers
  - Invite: parents, teachers, staff, volunteers
  - Format: Brief intro + small group conversations; board members spread out around the room to help facilitate conversations and take notes
  - Outline:
    - (10 min) Intro: overview of strategic planning process, meeting format
    - (30 min) Small-group conversations (open-ended): What are our strengths as a school? Where is there room for improvement?
    - (1hr) Gallery walk (focused): Participants select topic of interest (learning program, facilities, engagement) and spend 20-min on each. Each group builds off of the conversation notes generated by the previous group/s.
      - What's working? What challenges and opportunities exist?
      - Cues for conversation for each topic area (pre-generated by the board)
    - (5 min) Wrap-up: Next steps & participants sign-up to join subcommittees
- 

~DRAFT PROMO ~

**Help us develop a vision for the future of Grove!**

**Thursday, October 24, 5:30-7:15pm in the Commons**

\* Children's activities will be provided on site during the meeting

Who should come? Parents, Teachers, Staff and Volunteers

We're three years old and it's time to start planning for the future. What does Grove do best as a school? Where are there opportunities for improvement? And what do we want our school to look like 5-10 years from now?

During this interactive meeting we'll talk about our learning program; facilities and long-term growth; and parent & community engagement. The meeting will use small-group exercises designed to promote conversation and collective brainstorming. Come share your ideas and help us create a shared vision for the future of Grove.