REMINDER: The use of Oldfield Road N (the section that runs north/south from Square Lake Trail to the Ostlund/Oldfield intersection) is restricted at the request of May Township. Please do not use this section of road for any River Grove traffic (see map below). Use of this road for River Grove traffic may affect our Conditional Use Permit.

**Before Leaving Home**

Whether your student is arriving by bus or parent transport, River Grove is asking all parents to conduct a daily health screening of their children before leaving home. Please DO NOT send your child to school if they are feeling ill. A second screening will be conducted at school.

If your student is displaying one of these symptoms, they will need to stay home:

- New or persistent cough
- Shortness of breath or difficulty breathing

If your student is displaying two or more of these symptoms, they will need to stay home:

- Temperature of 100.0 degrees or higher
- Chills
- Muscle aches
- Sore throat
- Loss of sense of smell or taste

- Congestion
- Fatigue
- Gastrointestinal symptoms of diarrhea, vomiting, or nausea

Students exhibiting these symptoms during the school day will be assessed and will likely be sent home.

**Morning Arrivals — SEE MAPS**

**Bus Arrivals**

- Students must wear masks on the bus, during the screening process at school, and on the pathways to their classrooms.
- Each student will have an assigned seat on the bus.
- Students will sit on the bus in pick-up order (those picked up first go to the back). Students may sit with siblings. (In rare cases, assigned seating may differ.)
- Once the bus arrives at the school, students will undergo a health screening:
  - The student's temperature will be taken with a no-contact thermometer.
  - The student will answer a short symptom questionnaire.
- Once the student passes the health screening, they will follow the marked path to their classroom. (See campus map.)
  - Staff will be stationed at several points along the paths to make sure that all students make it to their classroom safely.
  - Trail markers will indicate directions to each classroom. (See animal symbols on campus map.)
  - Students should continue to wear their masks while they are on the pathways.
- If the student does not pass the health screening, they will be escorted by the school nurse or staff member to the health triage area and the student’s parent/guardian will be notified.

— CONTINUED —
Parent Drop-Off Arrivals

- Parents: Drop off students in the guest parking lot between 8:10-8:25am.
  - Enter by the far (northernmost) entrance (see campus map).
  - Classrooms open at 8:15am.
- Cars will be called forward for the screening process.
- Students will exit the vehicle and wait to be screened by school staff.
  - Students must wear masks during screening.
  - The student’s temperature will be taken with a no-contact thermometer.
  - The student will answer a short symptom questionnaire.
- Once the student passes the health screening, they will follow the marked path to their classroom.
  - Staff will be stationed at several points along the paths to make sure that all students make it to their classroom safely.
  - Trail markers will indicate directions to each classroom.
    - Special attention will be given to younger and new students.
  - Students continue to wear masks while on the pathways.
  - **If arriving at or after 8:30, come to the office to check in.
- Parents — wait for a signal from the screening staff that their student has passed before they can leave the parking area.
  - If the student does not pass the health screening, the student will return to their car to go home. The parent will receive instructions from the school nurse.
- **Late arrivals should park in the guest parking lot. Parents should escort their student to the main office in the Earth building to be screened. Both the parent and the student should wear masks during this process. Once the student has passed, the front office will notify the teacher. Parents will accompany the student to the classroom.

Afternoon Dismissals — SEE MAPS

Parent Pick-Up (See Campus Map)

- Once the students reach the guest parking lot, each student will find an open distance marker to stand on, filling in the center of the waiting area first.
  - For safety, students will wait behind the roped off area.
  - If ok’d by staff, students can move to another marker as other students are picked up (move in towards staff).
- Parents will wait outside of the parking lot on the road until signaled to enter the parking lot.
  - Please stay on the right side of the road to allow traffic from the Big River Farm to pass.
- Once all students are waiting safely, the parking lot will open. Wait for the signal. (The estimated opening time: 3:05pm.)
- Parents will display a “car card” in the front passenger side window.
- Each car will stop at the designated pick-up spot and wait for their student(s) to be called forward by staff.
- If necessary, pull ahead out of the traffic pattern to buckle seat belts.

Bus Dismissal

- After dropping off parent pick-up students, teachers will continue to the bus lot with the remaining students. Once the class reaches the bus parking lot, each student will find a distance marker to stand on.
- Once all students are present, they will be loaded onto the bus in assigned order.
  - Teachers and bus drivers will assist in loading the buses.
  - Students will sit in their assigned seat on the bus. The students last to be dropped off on the route will load first and move to the back of the bus.
- For the first 2-3 weeks of school, the buses will wait until parent pick-up is clear to exit the parking lot. Estimated departure time will be 3:20.
ARRIVALS 8:10am to 8:25am
- Parent drop-off Guest lot (A) Students will exit car to get health screenings. ✗ Parents should wait until OK’d to leave. Classrooms open at 8:15am.
- Bus arrivals in (B) Students will get health screenings. ✗

DISMISSALS 3:00pm to 3:15pm
- Parent pick-up in Guest lot (A)
- At dismissal, wait at the entrance 🔴 for signal to proceed

Campus Classrooms 2020-21
and Trail Marker Legend

- Sun Upper: Clepper (2)
- Geffert (1, 2)
- Sun Lower: Diedrich (Distance K-2)
- Earth Upper: Hansen (K) (Main Office and Health Office)
- Earth Lower: Fuerst (K)
- Old Admin: Henschen (1) (Main Learning Center)
- Meeting House: Johnson (5)
- Clearing Upper: Dick (6)
- Clearing Lower: McDonald (3)
- Homestead: McBride (4)